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**Supported Residential Services**

## **PROCESS FOR RESIDING**

### **AT Manalin HOUSE**

**1. Make contact with Manalin House**



**2. Arrange a visit**

Come and have a look and ask questions, speak to other residents and staff members. This is an opportunity for you to see if **Manalin House** is the right accommodation option for you.



**3. Complete a referral form\***

If you like the facility and feel that it is the right accommodation option for you - fill in a referral form or have someone fill it in on your behalf.

*\* This must be completed before you can be offered a vacancy or be placed on our waiting list*



**4. Send in your completed referral form via:**

Post, hand-delivery, email, or fax



**5. Your application is processed!**

Your completed referral will be assessed and you will be notified within 24 hours of any suitable vacancy.

If you wish to take up the vacancy, a date and time for admission will be confirmed with you.